

Employee Post-Travel Disclosure of Travel Expenses

Post-Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building**.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Atlantic Council

Travel date(s): 08/28/2022-09/03/2022

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate	\$2850.64	\$511.88 Vilnius: \$240.25 Warsaw: \$271.63	\$389.45 Vilnius: \$252.26 Warsaw: \$137.19	\$5.30 - Warsaw Uprising Museum
☒ Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate	N/A	N/A	N/A	
☐ Actual Amount				

Provide a description of all meetings and events attended. *See Senate Rule 35.2(c)(6)*. (Attach additional pages if necessary.):

See attached: full itinerary

9/27/22
(Date)

Alexandra Sabater
(Printed name of traveler)

[Signature]
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

9/27/22
(Date)

[Signature]
(Signature of Supervising Senator/Officer)

Date/Time Stamp:

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Alexandra Sabater

Employing Office/Committee: Office of U.S. Senator Mark Kelly

Private Sponsor(s) (list all): Atlantic Council

Travel date(s): August 28 - September 3, 2022

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Warsaw, Poland and Vilnius, Lithuania

Explain how this trip is specifically connected to the traveler's official or representational duties:

The identified staffer is responsible for advising on matters of foreign and defense policy. This study trip will provide opportunities for on the ground engagement to inform and deepen staff understanding of the regional impacts of Russia's war in Ukraine through site visits and meetings with government and civil society members and to illuminate opportunities for furthering transatlantic cooperation on matters of mutual interest.

Name of accompanying family member (if any): N/A

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

7/26/2022
(Date)


(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Mark Kelly hereby authorize Alexandra Sabater
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☒

July 26, 2022
(Date)


(Signature of Supervising Senator/Officer)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

-
1. Sponsor(s) of the trip (please list all sponsors): Atlantic Council
 2. Description of the trip: Study trip to Lithuania and Poland to study the regional impact of Russia's war in Ukraine and meet with government officials and members of civil society.
 3. Dates of travel: August 28 to September 3, 2022
 4. Place of travel: Vilnius, Lithuania and Warsaw, Poland.
 5. Name and title of Senate invitees: See attached.
 6. I *certify* that the trip fits one of the following categories:
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
- OR -
☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
 7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- AND -
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
 8. I *certify* that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
- AND -
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The Atlantic Council is the sole sponsor and is organizing, conducting, and funding all aspects

of the trip. The Eurasia Center, as a program within the Atlantic Council, is leading the planning.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The Atlantic Council promotes leadership and engagement in international affairs. The Atlantic Council's

Eurasia Center aims to enhance transatlantic cooperation and generate awareness about Eurasia.

The purpose of the trip is to educate and increase awareness of the region among congressional staffers.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

The Atlantic Council has previously sponsored several congressional trips. The Atlantic Council's Eurasia

Center specifically sponsored a similar congressional trip to Ukraine from in 2018 and 2019.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The Atlantic Council regularly hosts events for attendance by the general public and publishes reports

that are freely available to the public. The Atlantic Council's Eurasia Center hosts events for the general

public and publishes reports for the general public specifically on the Eurasia region.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
☒ Good Faith estimate ☐ Actual Amounts	\$2776	\$542	\$594	

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip is organized with regard to congressional participation.

18. Reason for selecting the location of the event or trip

The Atlantic Council's Eurasia Center selected the location of the trip based on the Center's focus

on Ukraine because of Lithuania's and Poland's support of Ukraine and relationship with Russia.

19. Name and location of hotel or other lodging facility:

Vilnius: Hotel Vilnia, Maironio g. 1, Vilnius 01124, Lithuania

Warsaw: Hotel Bristol, Krakowskie Przedmieście 42/44, 00-325 Warszawa, Poland

20. Reason(s) for selecting hotel or other lodging facility:

The hotels were selected based on location, availability, and rates.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The lodging rates are below the maximum per diem rates for official Federal Government travel.

The meal rates are equal to the maximum per diem rates for official Federal Government travel.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

The Atlantic Council is providing economy-class travel only.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

The trip will not include entertainment paid for or reimbursed to Senate invitees.

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:

Julie Varghese

Name and Title: Julie Varghese, Chief Operating Officer

Name of Organization: Atlantic Council of the United States, Inc.

Address: 1030 15th St. NW, 12th Floor, Washington, DC 20005

Telephone Number: 202-213-8200

Fax Number: 202-778-4952

E-mail Address: jvarghese@atlanticcouncil.org

US Senate

Committee on Ethics

Primary Trip Sponsor Form supplemental documentation

Atlantic Council of the US, Inc.

Senate employees invited:

1. **Joseph Biegun**
 - a. *Policy Analyst, Senate Committee on Foreign Relations*
 - b. Reason for inviting: Lithuania and Poland are playing critical roles in the support of Ukraine against Russian aggression. Lithuania is providing critical support to the opposition in Belarus. Ukraine, and Eastern Europe on the whole, is relevant to the staffer's official professional portfolio in the Senate.
2. **Thomas Hanley**
 - a. *Legislative & Policy Analyst, Senate Committee on Foreign Relations*
 - b. Reason for inviting: Lithuania and Poland are playing critical roles in the support of Ukraine against Russian aggression. Lithuania is providing critical support to the opposition in Belarus. Ukraine, and Eastern Europe on the whole, is relevant to the staffer's official professional portfolio in the Senate.
3. **Alexandra Sabater**
 - a. *Defense and Foreign Policy Advisor, Office of Senator Mark Kelly*
 - b. Reason for inviting: Lithuania and Poland are playing critical roles in the support of Ukraine against Russian aggression. Lithuania is providing critical support to the opposition in Belarus. Ukraine, and Eastern Europe on the whole, is relevant to the staffer's official professional portfolio in the Senate.
4. **Jose Villalvazo**
 - a. *Defense and Foreign Policy Advisor, Office of Senator Alex Padilla*
 - b. Reason for inviting: Lithuania and Poland are playing critical roles in the support of Ukraine against Russian aggression. Lithuania is providing critical support to the opposition in Belarus. Ukraine, and Eastern Europe on the whole, is relevant to the staffer's official professional portfolio in the Senate.



Atlantic Council

Alexandra Sabater
Defense and Foreign Policy Advisor
Office of Senator Mark Kelly

July 19, 2022

Dear Alexandra,

On behalf of the Atlantic Council, it is my pleasure to invite you to join a staff delegation to Lithuania and Poland led by the Council's Eurasia Center. The trip will take place from **August 28 to September 3, 2022**.

Since its founding, the Center has become a go-to resource on issues pertaining to Eurasia at a time of tremendous importance and change. Russia's war in Ukraine has had a profound impact on the security and stability of Europe and fundamentally changed the way the United States and its allies engage with Russia. At this crucial moment, the United States must continue to support freedom and prosperity in Europe. This staff delegation will take congressional staffers to Vilnius and Warsaw, where they will meet with senior representatives from the Lithuanian and Polish governments, civil society, and private sector. In addition, staffers will have the opportunity to meet with Ukrainian civil society members and officials currently abroad as well as exiled Belarusian democratic leaders and civil society members.

We hope that you can join this timely trip. Should you have any questions or require any additional information, please do not hesitate to contact me, or my colleague Shelby Magid (smagid@atlanticcouncil.org).

Best,

Ambassador John Herbst
Senior Director, Eurasia Center
Atlantic Council



Atlantic Council

August 28, 2022 to
September 3, 2022
Lithuania and Poland

Agenda: Lithuania and Poland Study Trip, 2022

For reference: Eurasia Center Congressional Fellowship program

(All times listed are local)

Sunday, August 28 – depart US for Vilnius

6:10 p.m. – 8:10 a.m. +1 Delegation flies from Washington Dulles (IAD) to Frankfurt (FRA) on United Airlines flight UA 8826

Monday, August 29

Arrival - 10:20 a.m. Layover, delegation connects in airport, boards flight to Vilnius

10:20 a.m. - 1:20 p.m. Delegation flies from Frankfurt (FRA) to Vilnius (VNO) on Lufthansa flight LH 886

1:20 p.m. - 1:50 p.m. Arrival in Vilnius, pick up luggage, meet driver

1:50 p.m. - 2:10 p.m. Delegation transfers to hotel via private transportation

Location: Hotel Vilnia
Maironio str 1, LT-01124 Vilnius

Pickup location: Arrivals

2:10 p.m. – 4:10 p.m. Check in to Hotel Vilnia, break

4:00 p.m. - 4:10 p.m. Delegation meets in hotel lobby for check in with Ambassador Herbst, Shelby Magid, and Andrew D'Anieri

4:10 p.m. – 4:30 p.m. Delegation transfers to Blue/Yellow for Ukraine headquarters



Atlantic Council

Pickup location: Hotel Vilnia

4:30 p.m. – 6:30 p.m.

Meeting with Jonas Öhman, head of Blue/Yellow for Ukraine, and Ukrainian soldiers

Location: Blue/Yellow for Ukraine headquarters

Topic: Lithuanian non-governmental organizations roles in supporting Ukraine's armed forces, the status of the war in Ukraine.

Relevance: Staffers will hear from and receive a presentation by a key NGO working to aid Ukrainians and learn about Russia's war against Ukraine from their perspective. Blue/Yellow for Ukraine works with Ukrainian and Lithuanian governments and armed forces providing defense and medical equipment aid. As the organization has close contact with frontline forces in Ukraine and Öhman has traveled to Ukraine throughout the war, he will provide an update on urgent needs and the status of collaboration and assistance between Lithuania, Ukraine, and the US. Staffers will also hear from Ukrainian soldiers Blue/Yellow collaborates with to provide aid near the frontlines. This will provide valuable insight on critical needs within Ukraine.

6:30 p.m. – 7:00 p.m.

Delegation transfers from Blue/Yellow for Ukraine headquarters to dinner

Pickup location: Blue/Yellow for Ukraine headquarters

7:00 p.m. – 9:00 p.m.

Dinner with Blue/Yellow for Ukraine and Ukrainian soldiers

Location: Mason Restoranas, Savičiaus g. 3, Vilnius 01128, Lithuania

Topic: The status of the war in Ukraine, needs along the frontlines, and cooperation with the US on security support.

Relevance: Staffers will hear about conditions along the frontlines in Ukraine, gaining further perspective into the reality of the war, the impact of US and allied support, and what soldiers' and veterans' experiences are like with Russian aggression.

9:00 p.m. – 9:15 p.m.

Delegation walks from dinner to Hotel Vilnia

Tuesday, August 30

Until 8:10 a.m.

Breakfast available for delegation at Hotel Vilnia



Atlantic Council

Breakfast is optional for all guests and is available starting from 7:00 a.m. in the hotel breakfast room. Delegation will be able to eat breakfast at their leisure but should be ready to depart the hotel by 8:10 a.m.

8:10 a.m. - 8:30 a.m.

Delegation walks to the Presidential Palace of Lithuania

8:30 a.m. - 9:30 a.m.

Meeting with former President of Lithuania Dalia Grybauskaitė

Location: Presidential Palace, S. Daukanto a. 3, Vilnius 01122, Lithuania.

Topic: How Lithuania's policies towards Russia, Ukraine, and Belarus have evolved over time.

Relevance: Staffers will learn from a top former Lithuanian official about how the country's response to the same issues being faced today were addressed under their government in prior years, with particular attention towards Russian aggression, global authoritarianism, and Belarus.

9:30 a.m. - 10:00 a.m.

Delegation transfers to the Parliament of Lithuania

Pickup location: Presidential Palace, S. Daukanto a. 3, Vilnius 01122, Lithuania.

10:00 a.m. - 10:40 a.m.

Meeting with Chair of Foreign Affairs Committee of the Parliament of Lithuania, Laima Andrikiene

Location: Seimas of the Republic of Lithuania, Seimas Palace, Gedimino pr. 53, Vilnius 01109, Lithuania

Topic: Lithuania's foreign policy and relations with the United States

Relevance: Lithuania is a key supporter of both Ukraine and the democratic movement in Belarus, and Moscow has tried to pressure Vilnius as a result. Lithuania feels vulnerable from a security perspective in spite of its NATO membership. Staffers will gain further insight into Lithuania's assessment of the NATO summit and its immediate security needs.

10:40 a.m. - 11:00 a.m.

Delegation transfers to Ministry of National Defence

Pickup location: Seimas of the Republic of Lithuania, Seimas Palace, Gedimino pr. 53, Vilnius 01109, Lithuania

11:00 a.m. - 12:00 p.m.

Meeting with Vice-Minister of National Defence of Lithuania Margiris Abukevicius



Atlantic Council

Location: Lithuanian Ministry of National Defence, Totorių str. 25, Vilnius

Topic: Lithuania's response to Russia's war on Ukraine and threats to Lithuania's security and independence, the destabilization of Belarus.

Relevance: Staffers will learn about how Lithuania has been a key supporter of Ukraine during Russia's invasion, the threats Lithuania is facing itself from Moscow, and how recent announcements at the NATO Summit in Madrid impact Baltic security. The Vice-Minister of Defence will also cover the destabilizing role that Belarus has played in Lithuania's security.

12:00 p.m. – 12:45 p.m.

Delegation transfers to meet with the US Ambassador to the Republic of Lithuania

Pickup location: Totorių g. 25, Vilnius 01121

12:45 p.m. – 1:00 p.m.

Security and entry into the Ambassador's residence

1:00 p.m. - 2:30 p.m.

Lunch meeting with The Hon. Robert S. Gilchrist, US Ambassador to the Republic of Lithuania

Location: Ambassador's residence

Topics: US support for the Baltic states in the face of Kremlin aggression.

Additional participants: Representatives of the US Belarus Affairs unit.

Relevance: Staffers will hear from the US ambassador to Lithuania about the challenges facing the Baltic region as Russia's war on Ukraine continues, as well as Lithuania's response to the war and support for Ukraine. The ambassador will also discuss the Russian and Belarusian democratic movements that are headquartered in Vilnius.

2:30 p.m. - 3:00 p.m.

Delegation travels to the Office of the Prime Minister of Lithuania

Pickup location: Ambassador's residence

3:00 p.m. – 4:00 p.m.

Meeting with members of the Office of the Prime Minister of Lithuania

Location: Office of the Government of Lithuania; Gedimino pr. 11, Vilnius 01103, Lithuania

Participants: First Vice-Chancellor Rolandas Kriščiūnas, Head of the International Relations and European Union Group Kestutis Vaškelevičius.



Atlantic Council

Topic: Lithuania's response to Russia's war on Ukraine and threats to Lithuania's security and independence

Relevance: Staffers will learn about how Lithuania has been a key supporter of Ukraine during Russia's invasion and how the Lithuanian government sees its role in the response to increasing threats from Russia.

4:00 p.m. - 4:30 p.m.

Delegation travels to the Office of Sviatlana Tsikhanouskaya

Pickup location: Office of the Government of Lithuania; Gedimino pr. 11, Vilnius 01103, Lithuania

4:30 p.m. - 5:10 p.m.

Meeting with Belarusian democratic opposition leader Sviatlana Tsikhanouskaya and chief advisers Franak Viačorka and Valery Kavaleuski.

Location: Office of Sviatlana Tsikhanouskaya

Topic: The state of the Belarusian democratic opposition movement.

Relevance: Staffers will meet with the leader of the Belarusian democratic opposition movement and rightful winner of the 2020 Belarus presidential election Sviatlana Tsikhanouskaya to learn about the state of her movement, how foreign support has aided democracy in Belarus, the involvement of Belarusian ruler Alyaksandr Lukashenka in the war on Ukraine, and her relationship with the US.

5:10 p.m. - 5:30 p.m.

Delegation travels to Restaurant Lokys

Pickup location: Office of Sviatlana Tsikhanouskaya

5:30 p.m. - 7:30 p.m.

Dinner with Russian opposition politician Vladimir Milov

Location: Restaurant Lokys, Stikliu str. 8, Vilnius

Topics: The state of opposition to the Russian government, Russian civil society in exile.

Relevance: Staffers will learn about how the Russian opposition movement was systematically targeted by the Kremlin ahead of the February invasion of Ukraine, how opposition figures continue their activities in exile, and what is happening to leaders like Alexei Navalny and Vladimir Kara-Murza who have been jailed by the Kremlin to prevent them from organizing against the war.



Atlantic Council

7:30 p.m. – 7:45 p.m.

Walk back to Hotel Vilnia

Wednesday, August 31

Until 8:00 a.m.

Breakfast available for delegation at Hotel Vilnia

Breakfast is optional for all guests and is available starting from 7:00 a.m. in the hotel breakfast room. Delegation will be able to eat breakfast at their leisure, but should be ready to depart the hotel by 8:00 a.m.

8:00 a.m. - 8:30 a.m.

Delegation transfers to the Parliament of Lithuania

Pickup location: Hotel Vilnia

8:30 a.m. - 9:30 a.m.

Meeting with Chair of National Security and Defence Committee of the Parliament of Lithuania, Dr. Laurynas Kasčiūnas

Location: Seimas of the Republic of Lithuania, Seimas Palace, Gedimino pr. 53, Vilnius 01109, Lithuania

Topic: Lithuania's defense policy and relations with the United States

Relevance: Lithuania is a key supporter of Ukraine, the democratic movement in Belarus, and Taiwan. As a result, Lithuania has faced major pressure from both Russia and China. Staffers will learn more about how Lithuania has developed its national security and defense policies to support democracies and confront authoritarian threats.

9:35 a.m. - 10:35 a.m.

Meeting with Žygimantas Pavilionis, Member of Parliament of Lithuania and member of the Committee on Foreign Affairs

Location: Seimas of the Republic of Lithuania, Seimas Palace, Gedimino pr. 53, Vilnius 01109, Lithuania

Topic: Lithuania's foreign and defense policies in Eurasia

Relevance: Lithuania's support for Ukraine and democratic Belarus makes it an important European partner of democracies in Eurasia. Staffers will hear from one of Lithuania's most strident supporters of democracy in Eurasia.

10:35 a.m. - 11:00 a.m.

Delegation transfers to lunch

Pickup location: Seimas of the Republic of Lithuania, Seimas Palace, Gedimino pr. 53, Vilnius 01109, Lithuania



Atlantic Council

11:00 a.m. - 11:45 a.m.

Lunch

Location: Etno Dvaras, Pilies g. 16, Vilnius 01124, Lithuania

11:45 a.m. - 12:00 p.m.

Delegation walks to the Presidential Palace of Lithuania

12:00 p.m. - 1:00 p.m.

Meeting with Kęstutis Budrys, Chief Adviser to the President of Lithuania

Location: Presidential Palace, S. Daukanto a. 3, Vilnius 01122, Lithuania

Topic: Lithuania's response to Russia's war on Ukraine and threats to Lithuania's security and independence, Lithuania's relationship with allies.

Relevance: Staffers will learn about the Lithuanian president's policies and views regarding Russia, Ukraine, Belarus, and Lithuania's relationship with allies.

1:00 p.m. - 1:30 p.m.

Delegation travels from Presidential Palace to Ministry of Foreign Affairs.

Pickup location: Presidential Palace, S. Daukanto a. 3, Vilnius 01122, Lithuania

1:30 p.m. - 2:30 p.m.

Meet with Vice Minister of Foreign Affairs Mantas Adomėnas and Minister of Foreign Affairs' adviser Laurynas Jonavičius

Location: Ministry of Foreign Affairs, J.Tumo-Vaižganto g. 2

Topic: Lithuania's response to Russia's war on Ukraine and threats to Lithuania's security and independence.

Relevance: Staffers will learn about areas of partnership between the United States and Lithuania during Russia's war on Ukraine, how new US/NATO support for the Baltic states will impact regional security, and the state of humanitarian aid for refugees from Ukraine and the MENA region after being filtered through Belarus towards Lithuania.

2:30 p.m. - 3:00 p.m.

Delegation travels to the Embassy of Ukraine in Lithuania

Pickup location: Ministry of Foreign Affairs, J.Tumo-Vaižganto g. 2

3:00 p.m. - 3:45 p.m.

Meeting with Ambassador Petro Beshta, Ambassador of Ukraine to the Republic of Lithuania

Location: Embassy of Ukraine in Lithuania, Teatro gatve 4



Atlantic Council

Topics: Lithuania's response to Russia's war against Ukraine and aggression in the region, Ukrainian-Lithuanian relations.

Relevance: Staffers will hear from Ukraine's ambassador to Lithuania about the view on Russia's war from Lithuania, the status of Ukrainians in Lithuania, and views on US policy toward the region.

3:45 p.m. - 4:15 p.m.

Delegation travels to the Free Russia Foundation office

Pickup location: Embassy of Ukraine in Lithuania, Teatro gatve 4

4:15 p.m. - 5:30 p.m.

Panel discussion with Russian opposition journalists

Location: ReForum | Space

Topic: Russian media freedom

Participants: Journalists from Mediazona, Vpost, First Department, Horizontal Russia, Poligan media

Relevance: Staffers will learn about the state of Russia's media environment following new laws in Russia that led to the closure or exile of all leading independent news media, as well as how journalists continue to try to inform the Russian public, and what the barriers to getting accurate information to Russians are.

5:30 p.m. - 6:00 p.m.

Delegation travels to dinner at Restoranas Grey

Pickup location: ReForum|Space

6:00 p.m. - 8:00 p.m.

Dinner with RFE/RL's Vilnius bureau and Hanna Liubakova, Belarusian journalist and nonresident fellow, Atlantic Council's Eurasia Center

Location: Restoranas Grey, Pilies g. 2

Topics: RFE/RL's engagement with audiences in Russia and Belarus through the newly opened bureau in Lithuania, the impact of Russia's war against Ukraine upon free media in Russia and Belarus.

Relevance: Staffers will learn about the role RFE/RL plays in the region and their needs in light of Russia's war on Ukraine, which has increased the appetite for credible, uncensored alternatives to Kremlin media to cover the full scope of the conflict. RFE/RL has been labeled an extremist organization by the Belarusian government and was forced to suspend their operations in Russia. The Vilnius news bureau hosts displaced RFE/RL Belarus Service journalists forced to flee Belarus after the fraudulent 2020 elections. The Vilnius bureau journalists and independent



Atlantic Council

Belarusian journalist Hanna Liubakova will share their views on the challenges facing media, how US assistance helps media, and the threat of Kremlin disinformation.

8:00 p.m. – 8:15 p.m.

Delegation walks to Hotel Vilnia

Thursday, September 1 – depart Vilnius for Warsaw

7:00 a.m. - 7:15 a.m.

Delegation meets in hotel lobby with luggage, hotel checkout (*Breakfast snack to-go bags available for pick-up at hotel front desk*)

Pickup location: Hotel Vilnia

7:15 a.m. - 7:35 a.m.

Delegation transfers to Vilnius airport via private transportation

7:35 a.m. - 9:00 a.m.

Check-in, security, boarding

9:00 a.m. - 9:05 a.m.

Delegation flies from Vilnius (VNO) to Warsaw (WAW) on LOT Polish Airlines flight LO 780

Note: One-hour time zone change

9:05 a.m. - 9:45 a.m.

Arrival in Warsaw, pick up luggage, meet driver

9:45 a.m. - 10:15 a.m.

Delegation transfers to hotel via private transportation

Hotel: Hotel Bristol Warsaw

Krakowskie Przedmieście 42/44, 00-325 Warsaw

Pickup location: Warsaw airport arrivals

10:15 a.m. - 10:30 a.m.

Drop off luggage with hotel concierge

10:30 a.m. - 10:45 a.m.

Delegation walks to Atlantic Council Warsaw office

10:45 a.m. - 11:45 a.m.

Breakfast roundtable briefing with Heather Rogers, Acting US Deputy Chief of Mission in the Republic of Poland

Location: Atlantic Council Warsaw Office, WeWork - Powierzchnia Biurowa i Coworking, Krakowskie Przedmieście 13, 05-077 Warszawa

Topics: US-Polish relations, the view from Poland on Russia's war against Ukraine, Polish security.



Atlantic Council

Relevance: Staffers will hear from the US DCM in Poland and receive insight into the political and security environment in Poland, the impact Russia's war against Ukraine has on relations with various partners, especially the United States.

11:45 a.m. - 12:15 p.m.

Delegation transfers to Embassy of Ukraine in Poland

Location: Embassy of Ukraine to Poland, Aleja J. Ch. Szucha 7, 00-580 Warszawa

Pickup location: Atlantic Council Warsaw Office, WeWork - Powierzchnia Biurowa i Coworking, Krakowskie Przedmieście 13, 05-077 Warszawa

12:15 p.m. - 12:30 p.m.

Security and entrance to Embassy of Ukraine in Poland

12:30 p.m. - 1:30 p.m.

Meeting with Ambassador of Ukraine to Poland, Ambassador Vasyl Zvarych

Location: Embassy of Ukraine to Poland, Aleja J. Ch. Szucha 7, 00-580 Warszawa

Topic: Ukrainian-Polish relations amidst Russia's war on Ukraine, the humanitarian situation for Ukrainians in Poland.

Relevance: Staffers will hear from Ukraine's ambassador to Poland about the view on Russia's war from Poland, the status of Ukrainians in Poland, and views on US policy toward the region. Staffers will also hear about the Ukrainian embassy in Poland's war response efforts, including addressing the humanitarian crisis facing Ukrainian refugees remaining in Poland.

1:30 p.m. - 1:45 p.m.

Delegation transfers to lunch at Zapiecek

Pickup location: Embassy of Ukraine to Poland, Aleja J. Ch. Szucha 7, 00-580 Warszawa

1:45 p.m. - 2:40 p.m.

Lunch at Zapiecek, briefing from Aaron Korewa, Director of the Warsaw Office, Atlantic Council

Location: Zapiecek, al. Jerozolimskie 28, 02-024 Warszawa

Topic: US-Polish relations and cooperation in responding to the war in Ukraine, Polish governmental relations.

Relevance: Staffers will be briefed by the director of the Atlantic Council's Warsaw office to understand Poland's security environment and how the government navigates the response to the war in Ukraine both internally and in coordination with the US.



Atlantic Council

2:40 p.m. - 3:00 p.m.

Delegation transfers to the Chancellery of the Prime Minister

Pickup location: Zapiecek
al. Jerozolimskie 28, 02-024 Warszawa

3:00 p.m. - 4:00 p.m.

Meeting with Minister Isabela Antos, Deputy Head of the Chancellery of the Prime Minister

Location: Chancellery of the Prime Minister of Poland
Al. Ujazdowskie 1/3

Topic: Poland's solidarity with Ukraine

Relevance: Staffers will learn more about Poland's response to Russia's full-scale invasion of Ukraine and what Poland has done to support their Ukrainian neighbors.

4:00 p.m. - 4:15 p.m.

Delegation transfers to hotel

Pickup location: Chancellery of the Prime Minister of Poland
Al. Ujazdowskie 1/3

4:15 p.m. - 4:35 p.m.

Check in at hotel

Hotel: Hotel Bristol
Krakowskie Przedmieście 42/44, 00-325 Warsaw

4:35 p.m. - 4:45 p.m.

Delegation walks to Atlantic Council Warsaw office

4:45 p.m. - 5:30 p.m.

Meeting with Adam Guibourgé-Czetwertyński, Undersecretary of State of the Ministry of Climate and Environment

Location: Atlantic Council Warsaw Office
WeWork - Powierzchnia Biurowa i Coworking
Krakowskie Przedmieście 13, 05-077 Warszawa

Topic: Polish energy policy and Russia

Relevance: Staffers will hear how Poland is changing its energy policy to counter the Kremlin's malign energy activities. They will also learn more about the energy situation in Poland as the country prepares for the winter heating season, and how Poland is helping Ukraine transition to the European energy grid.

6:15 p.m. - 6:30 p.m.

Delegation transfers to dinner

Pickup Location: Atlantic Council Warsaw Office
WeWork - Powierzchnia Biurowa i Coworking
Krakowskie Przedmieście 13, 05-077 Warszawa, Poland



Atlantic Council

6:30 – 8:30 p.m.

Dinner with leaders of Ukrainian civil society

Location: ELIXIR Dom Wodki

Wierzbowa 9/11, 00-094 Warszawa, Poland

Participants: Oksana Nechyporenko, head of Ukraine Crisis Coordination Center; Olga Aivazovska, chair of OPORA, Mykhaylo Khariy, Coordinator of National Forum of the Transformation of Ukraine

Topics: The humanitarian situation for Ukrainians in Poland, Ukrainian government and civil society relations with international organizations, plans for Ukraine's reconstruction, oversight of international support for Ukraine, and collaboration between Poland-Ukraine on the transformation of Ukraine during and post-war.

Relevance: Staffers will learn about the Ukrainian Crisis Coordination Center's war response efforts, including coordination with the Ukrainian embassy and the US on addressing the humanitarian crisis facing Ukrainian refugees, as well as work to streamline deliveries of humanitarian aid. Staffers will learn from Ukrainian diaspora and activist leaders about how the Ukrainian government and civil society are conducting oversight of Western financial and military support for the Ukrainian war effort to ensure support is utilized properly, as well as from a longtime Polish advisor and leader on collaboration with Ukrainians on transformational policies.

8:30 – 8:45 p.m.

Delegation walks back to the Hotel Bristol

Friday, September 2

Until 8:00 a.m.

Breakfast available for delegation at Hotel Bristol

Breakfast is optional for all guests and is available starting from 6:30 a.m. in the hotel breakfast room. Delegation will be able to eat breakfast at their leisure, but should be ready to depart the hotel by 8:45 a.m.

8:00 a.m. - 8:30 a.m.

Delegation transfers to the Ministry of Defence

Pickup Location: Hotel Bristol

8:30 a.m. - 9:30 a.m.

Meeting with Deputy Minister of National Defence Marcin Ociepa

Location: Ministry of Defence venue

Topic: Polish defense and security concerns and cooperation.

Relevance: Staffers will learn about how Russia's full-scale war in Ukraine has changed Polish defense policy. They will hear about US-Poland defense cooperation and NATO-Poland cooperation.



Atlantic Council

9:30 a.m. - 9:50 a.m.

Delegation transfers to Warsaw Uprising Museum

Pickup location: Ministry of Defence venue

9:50 a.m. - 10:50 a.m.

Visit Warsaw Uprising Museum

Location: Grzybowska 79, 00-844 Warszawa

Topic: Polish resistance to Soviet invasion

Relevance: Staffers will learn about the Warsaw Uprising, a seminal moment in 20th century Polish history that continues to have significance in the national consciousness and in Warsaw. As Warsaw faces the possibility of further Russian aggression, the Warsaw Uprising continues to be relevant to Polish national memory

10:50 a.m. - 11:00 a.m.

Delegation transfers to lunch

Pickup location: Warsaw Uprising Museum, Grzybowska 79, 00-844 Warszawa

11:00 a.m. - 11:55 a.m.

Lunch

Location: Otto Pompieri, plac Bankowy 1, 00-139 Warszawa

11:55 a.m. - 12:00 p.m.

Delegation walks to Warsaw City Hall

12:00 p.m. - 12:50 p.m.

Meeting with Mayor of Warsaw Rafał Trzaskowski

Location: Warsaw City Hall, Plac Bankowy 3/5, Warsaw, conference room no. 141

Topic: Warsaw and humanitarian aid for Ukrainian refugees

Relevance: Staffers will learn more about the key role Warsaw has played in supporting Ukrainian refugees fleeing Russia's war.

12:50 p.m. - 1:00 p.m.

Delegation transfers to National Security Bureau

Pickup Location: Warsaw City Hall, Plac Bankowy 3/5, Warsaw

1:00 p.m. - 1:50 p.m.

Meeting with Dariusz Łukowski, Deputy Head of the National Security Bureau

Location: Karowa 10, 00-315 Warszawa

Topic: Poland's security and foreign policy priorities



Atlantic Council

Relevance: Staffers will learn from about the most important security issues facing Poland today, as the war in Ukraine continues and the Kremlin threatens hybrid aggression in the Baltics and in Europe. Staffers will have the opportunity to discuss the role of NATO in Polish security, as well as the role of the United States in the Baltic region.

1:50 p.m. - 2:15 p.m.

Delegation transfers to Ministry of Foreign Affairs

Pickup location: Karowa 10, 00-315 Warszawa

2:15 p.m. - 3:15 p.m.

Meeting with members of the Ministry of Foreign Affairs

Location: Ministry of Foreign Affairs, Al. Jana Christiana Szucha 23

Topic: Poland's diplomatic priorities

Relevance: Staffers will learn from Foreign Affairs representatives about Poland's diplomatic objectives and foreign policy, which has taken on even greater importance since Russia's full-scale invasion of Ukraine. Staffers will also hear about how the ministry is working with partners to react to the war in Ukraine and discuss Poland's related foreign policy priorities in the EU and UN.

3:15 p.m. - 3:30 p.m.

Delegation transfers to meeting with Pavel Latushka

Pickup location: Ministry of Foreign Affairs, Al. Jana Christiana Szucha 23

3:30 p.m. - 4:10 p.m.

Meeting with Pavel Latushka, head of the Coordination Council for the Transfer of Power in Belarus

Location: Kawiarnia Dobroczyzna, Jarosława Dąbrowskiego 30, 02-561 Warszawa

Topic: Global efforts to support the Belarusian democratic opposition

Relevance: Staffers will build upon their prior Vilnius meetings with the Belarusian democratic opposition and relevant NGOs by learning about how the Coordination for the Transfer of Power in Belarus has strategically partnered with foreign governments, the private sector, and global civil society organizations to maintain support for the Belarusian democratic movement, security, as well as the role of the United States in the Baltic region.

4:10 p.m. - 4:30 p.m.

Delegation transfers to the residence of the US ambassador to Poland, goes through security

Location: Residence of the US Ambassador to the Republic of Poland



Atlantic Council

4:30 p.m. - 4:50 p.m.

Private meeting with US Embassy Poland staff

Topics: US-Polish and transatlantic relations, Poland's response to Russia's war in Ukraine

Relevance: Staffers will have the opportunity to debrief their findings and impressions from the delegation's meetings in Warsaw, discuss key takeaways, and engage with key staff for the US embassy in Poland. They will also receive insight into the political and security environment in Poland, and the impact Russia's war against Ukraine has on relations with various partners, especially the United States.

5:00 p.m. - 6:30 p.m.

Reception at The Hon. Mark Brzezinski's residence

Location: Residence of the US Ambassador to the Republic of Poland
ul. Idzikowskiego 34, Warsaw

Topics: US-Polish and transatlantic relations, Poland's response to Russia's war in Ukraine

Relevance: Staffers will have the opportunity to debrief their findings and impressions from the delegation's meetings in Warsaw, discuss key takeaways, and engage with a broad cross section of leaders from Polish society, government, and business. Amb. Brzezinski will start the reception with remarks on the importance of US-Polish relations and how the war in Ukraine has impacted these relations and connections to the participants gathered. Amb. (retired) John Herbst will follow with remarks about the purpose of the delegation, share key takeaways, and ask for reception attendees to share their perspectives on Poland, Ukraine, and Russia with the delegation.

6:30 p.m. - 7:00 p.m.

Delegation transfers to dinner

7:00 p.m. - 9:00 p.m.

Dinner discussion with Amb. John Herbst recapping the main takeaways of the trip

Location: Rusiko Restaurant, Wierzbowa 11, 00-094 Warszawa, Poland

9:00 p.m. - 9:30 p.m.

Delegation transfers to Hotel Bristol

Saturday, September 3 – depart Warsaw for US

7:15 a.m. - 7:30 a.m.

Delegation meets in hotel lobby with luggage, hotel checkout



Atlantic Council

7:30 a.m. - 8:00 a.m.

Delegation transfers to Warsaw Chopin Airport via private transportation

Pickup location: Hotel Bristol

8:00 a.m. - 9:50 a.m.

Check-in, security, boarding

9:50 a.m. - 11:35 a.m.

Delegation flies from Warsaw (WAW) to Frankfurt (FRA) on Lufthansa flight LH 1347

11:35 a.m. - 1:10 p.m.

Layover, additional US security screening, delegation boards flight to Washington

1:10 p.m. - 4:00 p.m.

Delegation flies from Frankfurt (FRA) to Washington Dulles (IAD) on United Airlines flight UA 8827